



## Pay Schedule - UT Aging/Veterans/EPAS/New Choices Effective July 1, 2024 – June 30, 2025

To ensure that your employees are always paid on time, please make every effort to submit and approve their hours by the “Submissions Due NO Later Than” date, **even if it falls on a weekend or holiday**. These dates are strictly enforced, and time submissions approved/received after the deadlines will be processed in the following payment period.

For families in Medicaid-funded programs who must comply with electronic visit verification (E.V.V.), employee hours should be clocked in real time using the DCI mobile app on a smartphone or web enabled tablet. Employees can search in their Google Play Store or Apple App Store for the free app called “DCI Mobile E.V.V.” After installation, employees will be prompted to enter the System Identifier 228636. Keep this code handy in case they get a new device or need to reinstall the app. If using the mobile app is not an option, please reach out to your Acumen Agent to discuss alternatives.

Employees serving a Veteran-Directed program, non-Medicaid program or those in Medicaid-funded programs who have an E.V.V. Live-In Attestation form submitted to and approved by Acumen can submit hours through the online DCI website rather than the mobile app. Access the website using a computer, laptop or any other web enabled device here:

<https://acumen.dcisoftware.com/>

If you need help understanding E.V.V. requirements or how to use DCI, contact your local Utah-based agent or Acumen’s Customer Service Department at (888) 221-7014.

	MONTH	Payment Period End Date	Submissions Due NO Later Than	Direct Deposit/Check Date
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“MONTH” refers to the month that services were provided.</p> </div>	JULY	07/15/24	Wed, 07/17/24	Thu, 07/25/24
		07/31/24	Fri, 08/02/24	Fri, 08/09/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Payment Period End Date” is the last day of services in the pay period.</p> </div>	AUGUST	08/15/24	Sat, 08/17/24	Fri, 08/23/24
		08/31/24	Mon, 09/02/24	Tue, 09/10/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Direct Deposit/Check Date” shows the date that payment will be issued. For those payees that have selected direct deposit or pay card, this is also the date that funds will be available in their accounts.</p> </div>	SEPTEMBER	09/15/24	Tue, 09/17/24	Wed, 09/25/24
		09/30/24	Wed, 10/02/24	Thu, 10/10/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	OCTOBER	10/15/24	Thu, 10/17/24	Fri, 10/25/24
		10/31/24	Sat, 11/02/24	Fri, 11/08/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	NOVEMBER	11/15/24	Sun, 11/17/24	Fri, 11/22/24
		11/30/24	Mon, 12/02/24	Tue, 12/10/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	DECEMBER	12/15/24	Tue, 12/17/24	Mon, 12/23/24
		12/31/24	Thu, 01/02/25	Fri, 01/10/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	JANUARY	01/15/25	Fri, 01/17/25	Fri, 01/24/25
		01/31/25	Sun, 02/02/25	Mon, 02/10/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	FEBRUARY	02/15/25	Mon, 02/17/25	Tue, 02/25/25
		02/28/25	Sun, 03/02/25	Mon, 03/10/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	MARCH	03/15/25	Mon, 03/17/25	Tue, 03/25/25
		03/31/25	Wed, 04/02/25	Thu, 04/10/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	APRIL	04/15/25	Thu, 04/17/25	Fri, 04/25/25
		04/30/25	Fri, 05/02/25	Fri, 05/09/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	MAY	05/15/25	Sat, 05/17/25	Fri, 05/23/25
		05/31/25	Mon, 06/02/25	Tue, 06/10/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered <u>AND APPROVED</u>, for the pay period.</p> </div>	JUNE	06/15/25	Tue, 06/17/25	Wed, 06/25/25
		06/30/25	Wed, 07/02/25	Thu, 07/10/25